

**SAN JOSE PREPARATORY  
HIGH SCHOOL**

(A CHARTER SCHOOL UNDER RIVER CITY  
EDUCATION ORGANIZATION, INC.)

A Charter School and Component Unit of the  
District School Board of Duval County, Florida

INDEPENDENT AUDITOR'S REPORT

*for the fiscal year ended JUNE 30, 2014*

*King & Walker, CPAs, PL*

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*Certified Public Accountants*

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**SAN JOSE PREPARATORY HIGH SCHOOL**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
 A Charter School and Component Unit of the District School Board of Duval County, Florida

***TABLE OF CONTENTS***

	<b>PAGE NO.</b>
<b>FINANCIAL SECTION</b>	
<b>Independent Auditor’s Report</b>	1
<b>Management’s Discussion and Analysis – (Unaudited)</b>	3
<b>Basic Financial Statements</b>	
<i>Government-Wide Financial Statements:</i>	
Statement of Net Position	8
Statement of Activities	9
<i>Fund Financial Statements:</i>	
Balance Sheet – Governmental Funds	10
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	11
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	12
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	13
Notes to Financial Statements	14
<b>Required Supplementary Information</b>	
Budgetary Comparison Schedule – General Fund and Major Special Revenue Fund (Unaudited)	25
Note to Required Supplementary Information	26
<b>COMPLIANCE AND INTERNAL CONTROL</b>	
<b>Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Governmental Auditing Standards</i></b>	27
<b>Management Letter</b> as required by Rules of the Florida Auditor General, Chapter 10.850, Florida Statutes, <i>Charter School Audits</i> .	29

## **Independent Auditor's Report**

To the Board of Directors of San Jose Preparatory High School  
(A charter school under River City Education Organization, Inc.),  
a Charter School and Component Unit of the  
District School Board of Duval County, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of San Jose Preparatory High School ("School"), a charter school under River City Education Organization, Inc. and component unit of the District School Board of Duval County, Florida, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of San Jose Preparatory High School, as of June 30, 2014, and the respective changes in financial position thereof for the year ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

As described in Note 1, the accompanying financial statements referred to above present only the financial position of San Jose Preparatory High School at June 30, 2014, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of River City Education Organization, Inc. These financial statements do not purport to and do not present fairly the financial position of River City Education Organization, Inc. as of June 30, 2014 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Budgetary Comparison Schedule, and the Note to Required Supplementary Information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 8, 2014 on our consideration of San Jose Preparatory High School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering San Jose Preparatory High School's internal control over financial reporting and compliance.

Respectfully submitted,



September 8, 2014  
Tampa, Florida

**SAN JOSE PREPARATORY HIGH SCHOOL**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
*A Charter School and Component Unit of the District School Board of Duval County, Florida*

**MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)**

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The Management's Discussion and Analysis (MD&A) section of the annual financial report of the San Jose Preparatory High School ("School"), a charter school under River City Education Organization, Inc. provides an overview of the School's activities for the fiscal year ended June 30, 2014.

Because the information contained in the MD&A is intended to highlight significant transactions, events, and conditions, it should be considered in conjunction with the School's financial statements and notes to financial statements as listed in the table of contents.

**FINANCIAL HIGHLIGHTS**

- For the fiscal year ended June 30, 2014, the School's expenditures exceeded revenues as shown on the School's statement of activities by \$36,280.
- As shown on the balance sheet - governmental funds, the School reported a combined fund balance of \$10,044.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

The basic financial statements consist of three components:

- ✓ Government-wide financial statements
- ✓ Fund financial statements
- ✓ Notes to financial statements

**Government-Wide Financial Statements**

The government-wide financial statements provide both short-term and long-term information about the School's overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of Net Position and a statement of activities that are designed to provide consolidated financial information about the governmental activities of the School presented on the accrual basis of accounting. The statement of Net Position provides information about the government's financial position, its assets and liabilities, using an economic resources measurement focus. The difference between the assets and liabilities, the Net Position, is a measure of the financial health of the School. The statement of activities presents information about the change in the School's Net Position and the results of operations, during the fiscal year. An increase or decrease in Net Position is an indication of whether the School's financial health is improving or deteriorating. To assess the overall financial position of the School, one needs to consider additional non-financial factors such as changes in the School student base funding level.

**Fund Financial Statements**

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements provide more detailed information about the School's financial activities, focusing on its most significant funds rather than fund types. This is in contrast to the entity-wide perspective contained in the government-wide financial statements.

Governmental Funds: Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental funds utilize a spendable financial resources measurement focus rather than the economic resources measurement focus found in the government-wide financial statements. The financial resources measurement focus allows the governmental fund financial statements to provide information on near-term inflows and outflows of spendable resources as well as balances of spendable resources available at the end of the fiscal year.

The governmental fund financial statements provide a detailed short-term view that may be used to evaluate the School's near-term financing requirements. This short-term view is useful when compared to the long-term view presented as governmental activities in the government-wide financial statements. To facilitate this comparison, both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation of governmental fund to governmental activities.

The governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balances provide detailed information about the School's most significant funds. The School operates two funds: a General Fund and a Special Revenue Fund. The School has elected to show each fund as a major fund.

The School adopts an annual budget for its governmental funds. A budgetary comparison schedule, as required, has been provided for the General Fund and the Major Special Revenue Fund to demonstrate compliance with the budget.

### **Notes to Financial Statements**

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net Position may serve over time as a useful indicator of a government's financial position. The following is a summary of the School's Net Position as of June 30, 2014:

	<b>Net Position, End of Year</b>	
	<u>Governmental Activities</u>	
	<u>6-30-14</u>	
<b>ASSETS</b>		
Current and Other Assets	\$	162,324
Capital Assets, net		11,076
Total Assets		<u>173,400</u>
<b>LIABILITIES</b>		
Current and Other Liabilities		199,680
Long Term Liabilities		10,000
Total Liabilities		<u>209,680</u>
<b>NET POSITION</b>		
Net Investment in Capital Assets		11,076
Unrestricted		<u>(47,356)</u>
Total Net Position	\$	<u><u>(36,280)</u></u>

Since this was the first year of operations, there were no prior year amounts for comparison. Assets consist of current assets, which are primarily of cash and amounts due from San Jose Academy, and the School's investment in capital assets. Liabilities are comprised primarily of a loan payable and collateralized borrowing. The total net position balance amounts to a \$36,280 deficit, mainly a result of loans outstanding at June 30, 2014.



The key elements of the changes in the School's Net Position for the fiscal year June 30, 2014, are as follows:

	<b>Operating Results for the Year</b>	
	<u>Governmental Activities</u>	
	<u>6-30-14</u>	
<b>Revenues:</b>		
Federal Through State and Local	\$	219,712
State Sources		<u>274,613</u>
Total Revenues		<u>494,325</u>
<b>Expenses:</b>		
Instruction		255,307
Instructional Staff Training		6,426
Instructional-Related Technology		58,085
Board of Education		61,443
General Administration		2,013
School Administration		58,168
Facilities Acquisition & Construction		38,582
Fiscal Services		7,320
Food Services		340
Central Services		17,574
Pupil Transportation		1,080
Operation of Plant		20,124
Maintenance of Plant		2,126
Unallocated Depreciation		<u>2,017</u>
Total Expenses		<u>530,605</u>
<b>Increase/(Decrease) in Net Position</b>	<b>\$</b>	<b><u>(36,280)</u></b>

Since this was the first year of operations, there were no prior year amounts for comparison. The largest revenue source for the School is the State of Florida (56%). Revenues from State sources for current operations are primarily received through the Florida Education Finance Program (FEFP) funding formula. The FEFP formula utilizes student enrollment data to determine the funds available for the School. The School also received Federal funding (44%) for the Charter School Implementation Grant.

The largest concentration of expenses is Instruction, which accounted for 48% of total expenditures, and consists primarily of teachers' salaries.

## **FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS**

### **Governmental Funds**

As the School completed the year, its governmental funds reported a combined fund balance of \$10,044.

### **BUDGETARY HIGHLIGHTS**

The general fund budget for the fiscal year ended June 30, 2014, was developed based on the School's anticipated revenues and expenditures and the expected student population for the school year. Over the course of the year, the school revised its general fund budget several times. For the fiscal year ended June 30, 2014, the actual expenditures were equal to the final budget. Refer to the Budgetary Comparison Schedule for additional information.

### **CAPITAL ASSETS**

The School's investment in capital assets for its governmental activities as of June 30, 2014, amounts to \$11,076 (net of accumulated depreciation). This investment in capital assets includes furniture, fixtures, and equipment. Additional information regarding the School's capital assets can be found in the notes to the financial statements.

### **DEBT**

The School entered into a collateralized borrowing agreement with Charter School Capital, Inc. The School has \$47,400 outstanding at June 30, 2014 which is to be repaid with future FEFP revenue over the next three months.

### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the San Jose Preparatory High School's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the School Financial Services, Inc., Post Office Box 250, Bonifay, Florida 34425.

**SAN JOSE PREPARATORY HIGH SCHOOL**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF DUVAL COUNTY, FLORIDA**

**STATEMENT OF NET POSITION**  
*June 30, 2014*

	Governmental Activities
<b>ASSETS</b>	
Cash & Cash Equivalents	\$ 1,955
Due from San Jose Academy	118,034
Due from Other Agency	42,335
Capital Assets:	
Furniture, Fixtures, and Equipment, Net	11,076
Total Capital Assets, Net	11,076
<b>TOTAL ASSETS</b>	<b>173,400</b>
<b>LIABILITIES</b>	
Loan Payable	152,280
Collateralized Borrowing	47,400
Long Term Liabilities:	
Note Payable, due within one year	10,000
<b>TOTAL LIABILITIES</b>	<b>209,680</b>
<b>NET POSITION</b>	
Net Investment in Capital Assets	11,076
Unrestricted	(47,356)
<b>TOTAL NET POSITION</b>	<b>\$ (36,280)</b>

The accompanying notes to the financial statements are an integral part of this statement.

**SAN JOSE PREPARATORY HIGH SCHOOL**  
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**DISTRICT SCHOOL BOARD OF DUVAL COUNTY, FLORIDA**

**STATEMENT OF ACTIVITIES**  
*For the Fiscal Year Ended June 30, 2014*

	Expenses	Program Revenues			Net (Expenses) Revenue and Changes Net Position	
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Total
Governmental Activities:						
Instruction	\$ 255,307	\$ -	\$ 139,188	\$ -	\$ (116,119)	\$ (116,119)
Instructional Staff Training	6,426		6,419		(7)	(7)
Instructional-Related Technology	58,085		44,457		(13,628)	(13,628)
Board of Education	61,443				(61,443)	(61,443)
General Administration	2,013		2,013		-	-
School Administration	58,168		1,400		(56,768)	(56,768)
Facilities Acquisition & Construction	38,582				(38,582)	(38,582)
Fiscal Services	7,320				(7,320)	(7,320)
Food Services	340				(340)	(340)
Central Services	17,574		17,574		-	-
Pupil Transportation	1,080				(1,080)	(1,080)
Operation of Plant	20,124				(20,124)	(20,124)
Maintenance of Plant	2,126				(2,126)	(2,126)
Unallocated Depreciation	2,017				(2,017)	(2,017)
<b>Total Governmental Activities</b>	<b>\$ 530,605</b>	<b>\$ -</b>	<b>\$ 211,051</b>	<b>\$ -</b>	<b>(319,554)</b>	<b>(319,554)</b>
General Revenues:						
State Sources					274,613	274,613
Grants and Contributions not restricted to specific program					8,661	8,661
Total General Revenues					<b>283,274</b>	<b>283,274</b>
Change in Net Position					(36,280)	(36,280)
Net Position - July 1, 2013					-	-
Net Position - June 30, 2014					<b>\$ (36,280)</b>	<b>\$ (36,280)</b>

The accompanying notes to the financial statements are an integral part of this statement.

**SAN JOSE PREPARATORY HIGH SCHOOL**  
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**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF DUVAL COUNTY, FLORIDA**

***BALANCE SHEET - GOVERNMENTAL FUNDS***

***June 30, 2014***

	General Fund	Special Revenue Fund	Total Governmental Funds
<b>ASSETS</b>			
Cash & Cash Equivalents	\$ 1,955	\$ -	\$ 1,955
Due from San Jose Academy	118,034		118,034
Due from Other Funds	42,323		42,323
Due from Other Agency	12	42,323	42,335
Total Assets	\$ 162,324	\$ 42,323	\$ 204,647
<b>LIABILITIES</b>			
Loan Payable	\$ 152,280	\$ -	\$ 152,280
Due to Other Funds		42,323	42,323
Total Liabilities	152,280	42,323	194,603
<b>FUND BALANCES</b>			
Unassigned	10,044	-	10,044
Total Fund Balances	10,044	-	10,044
Total Liabilities and Fund Balances	\$ 162,324	\$ 42,323	\$ 204,647

The accompanying notes to the financial statements are an integral part of this statement.

**SAN JOSE PREPARATORY HIGH SCHOOL**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF DUVAL COUNTY, FLORIDA**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET**  
**TO THE STATEMENT OF NET POSITION**

*June 30, 2014*

<b>Total Fund Balances - Governmental Funds</b>	\$	10,044
<p>Amounts reported for governmental activities in the statement of Net Position are different because:</p>		
Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and therefore, are not reported as assets in governmental funds.		11,076
Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds. Long-term liabilities at year-end consist of a notes payable.		(10,000)
Liabilities for collateralized borrowings are reported in the Statement of Net Position as a liability and not in the Balance Sheet - Governmental Funds.		<u>(47,400)</u>
<b>Total Net Position - Governmental Activities</b>	<b>\$</b>	<b><u><u>(36,280)</u></u></b>

The accompanying notes to financial statements are an integral part of this statement.

**SAN JOSE PREPARATORY HIGH SCHOOL**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
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**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES**  
**IN FUND BALANCES - GOVERNMENTAL FUNDS**

*For the Fiscal Year Ended June 30, 2014*

	General Fund	Special Revenue Fund	Total Governmental Funds
<b>Revenues</b>	<u>          </u>	<u>          </u>	<u>          </u>
Intergovernmental:			
Federal Through State and Local	\$ -	\$ 219,712	\$ 219,712
State Sources	274,613		274,613
Local and Other			-
Total Revenues	<u>274,613</u>	<u>219,712</u>	<u>494,325</u>
<b>Expenditures</b>	<u>          </u>	<u>          </u>	<u>          </u>
Current - Education:			
Instruction	\$ 116,119	\$ 139,188	\$ 255,307
Instructional Staff Training	7	6,419	6,426
Instructional-Related Technology	13,628	44,457	58,085
Board of Education	61,443		61,443
General Administration		2,013	2,013
School Administration	56,768	1,400	58,168
Facilities Acquisition & Construction	38,582		38,582
Fiscal Services	7,320		7,320
Food Services	340		340
Central Services		17,574	17,574
Pupil Transportation	1,080		1,080
Operation of Plant	20,124		20,124
Maintenance of Plant	2,126		2,126
Fixed Capital Outlay:			
Other Capital Outlay	4,432	8,661	13,093
Debt Service:			
Principal	54,000		54,000
Total Expenditures	<u>375,969</u>	<u>219,712</u>	<u>595,681</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(101,356)</u>	<u>-</u>	<u>(101,356)</u>
Other Financing Sources (Uses):			
Proceeds from Collateralized Borrowing	101,400		101,400
Proceeds from Long Term Loan	10,000		10,000
Total Other Financing Sources (Uses)	<u>111,400</u>	<u>-</u>	<u>111,400</u>
Net Change in Fund Balances	10,044	-	10,044
Fund Balances, July 1, 2013	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances, June 30, 2014	<u>\$ 10,044</u>	<u>\$ -</u>	<u>\$ 10,044</u>

The accompanying notes to financial statements are an integral part of this statement.

**SAN JOSE PREPARATORY HIGH SCHOOL**  
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**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF**  
**REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**TO THE STATEMENT OF ACTIVITIES**  
*For the Fiscal Year Ended June 30, 2014*

<b>Net Change in Fund Balances - Governmental Funds</b>	\$	10,044
<p>Amounts reported for governmental activities in the statement of activities are different because:</p>		
<p>Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital outlays (\$13,093) in excess of depreciation expense (\$2,017) in the current year.</p>		11,076
<p>Collateralized borrowing proceeds are reported as other financing sources in Governmental Funds and as a liability in the Statement of Net Position.</p>		(101,400)
<p>Long-term debt proceeds are reported as other financing sources in Governmental Funds and as long-term liabilities in the Statement of Net Position.</p>		(10,000)
<p>Repayment of debt principal is an expenditure in the governmental funds, but the payment reduces long-term liabilities in the statement of net position.</p>		54,000
		11,076
<b>Change in Net Position - Governmental Activities</b>	<b>\$</b>	<b>(36,280)</b>

The accompanying notes to the financial statements are an integral part of this statement.



**SAN JOSE PREPARATORY HIGH SCHOOL**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
A Charter School and Component Unit of the District School Board of Duval County, Florida

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2014**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

➤ **Reporting Entity**

San Jose Preparatory High School (“School”), a charter school under River City Education Organization, Inc. is a component unit of the District School Board of Duval County, Florida. The School is sponsored by its charter-holder, River City Educational Services, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act and Section 1002.33, Florida Statutes. The governing body of the School is the not-for-profit corporation Board of Directors, which is comprised of not less than three members.

The basic financial statements of the School present only the balances, activity and disclosures related to the School. They do not purport to, and do not, present fairly the financial position of River City Education Organization, Inc. as of June 30, 2014, and its changes in financial position or budgetary comparisons, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the Duval County School Board, Florida, (“District”). The current charter is effective until June 30, 2018, and is subject to annual review and may be renewed by mutual agreement between the School and the District. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter. In this case, the District is required to notify the school in writing at least 90 days prior to the charter’s expiration. During the term of the charter, the District may also terminate the charter if good cause is shown. In the event of termination of the charter, the District shall assume operation of the School. The School is considered a component unit of the District; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

Criteria for determining if other entities are potential component units which should be reported within the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2014**

➤ **Basis of Presentation**

Government-wide Financial Statements: Government-wide financial statements, including the statement of Net Position and the statement of activities, present information about the School as a whole.

Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the School's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function.

Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School.

Fund Financial Statements: Fund financial statements report detailed information about the School in the governmental funds. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Because the focus of governmental fund financial statements differs from the focus of government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements.

The School considers all of its funds as major governmental funds:

- General Fund: to account for all financial resources not required to be accounted for in another fund, and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.
- Special Revenue Fund: to account for certain Federal grant program resources.

➤ **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are prepared using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2014**

Governmental fund financial statements are prepared using the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 30 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Under the modified accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

➤ **Cash and Cash Equivalents**

Cash and cash equivalents consist of demand deposits and a certificate of deposit with financial institutions. Deposits on hand at financial institutions are insured by the Federal Deposit Insurance Company up to \$250,000.

➤ **Capital Assets**

Expenditures for capital assets acquired or constructed for general School purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets so acquired are reported at cost in the government-wide statement of Net Position but are not reported in the governmental fund financial statements. Capital assets are defined by the School as those costing more than \$750. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at fair value at the date of donation.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture, Fixtures and Equipment	3-7 years

Current-year information relative to changes in capital assets is described in a subsequent note.

➤ **Long-term Debt**

Long-term obligations that will be financed by resources to be received in the future by the general fund are reported in the government-wide financial statements, not in the general fund. Current-year information relative to changes in long-term debt is described in subsequent notes.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2014**

➤ **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until then. The School does not have any items that qualify for reporting in this category.

➤ **Net Position and Fund Balance Classification**

*Government-wide Financial Statements*

Net Position are classified and reported in three components:

- Net Investment in Capital Assets – consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any borrowings that are attributed to the acquisition or improvement of those assets.
- Restricted Net Position – consists of net position with constraints placed on their use either by external groups such as creditors, contributors, or laws or regulations of other governments.
- Unrestricted Net Position – all other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

*Fund Financial Statements*

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the following fund balance categories:

- Nonspendable – fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in nonspendable form.
- Restricted – fund balance that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2014**

- Committed – fund balance that can be used only for the specific purposes determined by a formal action of the School’s Board of Governance.
- Assigned – fund balance that is intended to be used by the School’s management for specific purposes but does not meet the criteria to be classified as restricted or committed.
- Unassigned – fund balance that is the residual amount for the School’s general fund and includes all spendable amounts not contained in the other classifications.

➤ **Order of Fund Balance Spending Policy**

The School’s policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. First, nonspendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including nonspendable amounts). Any remaining fund balance amounts for the non-general funds are to be classified as restricted fund balance. It is possible for the non-general funds to be classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when nonspendable amounts plus the amount of restricted fund balances for specific purposes exceed the positive fund balance for non-general fund.

➤ **Revenue Sources**

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School’s charter. In accordance with the funding provisions of the charter and Section 1002.33(17), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students (FTE) and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program (FEFP). Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during designated full-time equivalent student survey periods. The Department may also adjust subsequent fiscal period allocations based upon an audit of the School's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the year when the adjustments are made.

The basic amount of funding through the FEFP under Section 1011.62 is the product of the (1) unweighted FTE, multiplied by (2) the cost factor for each program, multiplies by (3) the base student allocation established by the legislature. Additional funds for exceptional students who do not have a matrix of services are provided through the guaranteed allocation designated in Section

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2014**

1011.62(1)(e)2., Florida Statutes. For the fiscal year ended June 30, 2014, the School reported 47.46 unweighted FTE and 48.24 weighted FTE.

FEFP funding may also be adjusted as a result of subsequent FTE audits conducted by the Florida Auditor General pursuant to Section 1010.305, Florida Statutes, and Rule 6A-1.0453, Florida Administrative Code (FAC). Schools are required to maintain the following documentation for three years or until the completion of an FTE audit:

- Attendance and membership documentation (Rule 6A-1.044, FAC).
- Teacher certificates and other certification documentation (Rule 6A-1.0503, FAC).
- Documentation for instructors teaching out-of-field (Rule 6A-1.0503, FAC).
- Procedural safeguards for weighted programs (Rule 6A-6.03411, FAC).
- Evaluation and planning documents for weighted programs (Section 1010.305, Florida Statutes, and Rule 6A-6.03411, FAC).

The School receives federal or state awards for the enhancement of various educational programs. This assistance is generally received based on applications submitted to and approved by various granting agencies. For federal or state awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred.

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based upon a capital outlay plan submitted to the District and are to be used for lease, rent or construction of school facilities. The School also receives funding through donations and fundraising efforts, school lunch sales and local property tax collections.

The School follows the policy of applying restricted resources prior to applying unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted assets are available.

A schedule of revenue sources for the current year is presented in a subsequent note.

➤ **Recently Issued Accounting Principles**

In March 2012, the Government Accounting Standards Board (GASB) issued GASB Statement 65, *Items Previously Reported as Assets and Liabilities*. GASB 65 clarifies the appropriate reporting of deferred outflows of resources and deferred inflows of resources to ensure consistency in financial reporting. GASB Concepts Statement (CON) 4, *Elements of Financial Statements*, specifies that recognition of deferred outflows and deferred inflows should be limited to those instances specifically identified in authoritative GASB pronouncements. Consequently, guidance was needed to determine which balances being reported as assets and liabilities should actually be reported as deferred outflows of

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2014**

resources and deferred inflows of resources, according to the definitions in CON 4. Based on those definitions, GASB 65 reclassifies and recognizes certain items currently being reported as assets and liabilities as deferred outflows of resources and deferred inflows of resources. The requirements of GASB 65 were effective for the fiscal year 2014. The School does not have any items that qualify for reporting in this category.

➤ **Income Taxes**

The School has filed for exemption from Federal tax under Section 501(c)(3) of the Internal Revenue Code. The School has not received approval, but is in anticipation of approval. Accordingly, no provision for income taxes has been included in the accompanying financial statements. Additionally, no uncertain tax positions have been made requiring disclosure in the related notes to financial statements. The School's income tax returns for the past three years are subject to examination by tax authorities and may change upon examination.

➤ **Use of Estimates**

In preparing the financial statements in conformity with generally accepted accounting principles in the United States management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the statement of net position and affect revenues and expenditures for the period presented. Actual results could differ from those estimates.

➤ **Subsequent Events**

Management has evaluated all events subsequent to the balance sheet date and through the report date, which is the date these financial statements were available to be issued. Management determined there are no subsequent events which require disclosure.

**2. DUE FROM OTHER AGENCY**

The amounts Due from Other Agency included in the accompanying statement of Net Position and balance sheet – governmental funds consists of an amount due from the Duval County District School Board for FEFP funds in the General Fund and from the Charter School Grant Program recorded in the Special Revenue Fund. These receivables are considered to be fully collectible and as such, no allowance for uncollectibles is accrued.

**3. INTERFUND RECEIVABLES AND PAYABLES**

At June 30, 2014, the School's Special Revenue Fund owed the General Fund \$42,323 for grant expenditures awaiting reimbursement from other agencies. These amounts of interfund receivables and payables are netted together and not reported in the statement of net position.

**SAN JOSE PREPARATORY HIGH SCHOOL**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
A Charter School and Component Unit of the District School Board of Duval County, Florida

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2014**

**4. CHANGES IN CAPITAL ASSETS**

Changes in capital assets are presented in the table below.

	Beginning Balance	Additions	Deletions	Ending Balance
<u>Governmental Activities:</u>				
Furniture, Fixtures and Equipment	\$ -	\$ 13,093	\$ -	\$ 13,093
Total Capital Assets Being Depreciated	-	13,093	-	13,093
Less Accumulated Depreciation for:				
Furniture, Fixtures and Equipment	-	(2,017)	-	(2,017)
Total Accumulated Depreciation	-	(2,017)	-	(2,017)
Governmental Activities Capital Assets, Net	\$ -	\$ 11,076	\$ -	\$ 11,076

All depreciation expense was shown as unallocated on the Statement of Activities.

**5. COLLATERALIZED BORROWING**

The School entered into a collateralized borrowing agreement with Charter School Capital, Inc. The agreement calls for advances to the School of \$47,400 to fund operating costs which equated to 3 months of fiscal year 2014-15 FEFP revenues. Repayment commences on July 2014 and ends September 2014 and does not require interest to be accrued on the outstanding balance. The amount is reflected in the accompanying statement of net position and statement of revenues, expenditures and changes in fund balances – governmental funds.

**6. LOAN PAYABLE**

The School received advances from Newpoint Education Partners, LLC to fund operating costs during the year. The loan amount of \$152,280 as reported in the accompanying statement of net position and balance sheet – governmental funds carries no interest rate and is expected to be repaid within one year.

**7. NOTE PAYABLE**

All long-term debt represents amounts to be repaid from governmental activities. As of June 30, 2014, the School's long-term debt consisted of the following note payable:

	Balance at 6-30-14
Note Payable - Newpoint Education Partners, LLC	
\$10,000 Borrowed 6-30-14, to cover costs of operations. Demand loan bearing interest at 5% per annum, payable two years from the date of note. Prepayment penalties do not apply.	\$ 10,000
Total Note Payable	\$ 10,000



**SAN JOSE PREPARATORY HIGH SCHOOL**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
A Charter School and Component Unit of the District School Board of Duval County, Florida

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2014**

Amounts payable for the notes payable is as follows:

Fiscal Year Ending June 30	Total	Principal	Interest
2015	\$ 500	-	\$ 500
2016	10,500	10,000	500
Total	<u>\$ 11,000</u>	<u>\$ 10,000</u>	<u>\$ 1,000</u>

**8. CHANGES IN LONG-TERM DEBT**

The following is a summary of changes in long-term liabilities:

	Beginning Balance	Additions	Deductions	Ending Balance	Due in One Year
GOVERNMENTAL ACTIVITIES:					
Note Payable	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -
Total Governmental Activities	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ -</u>

**9. SCHEDULE OF STATE REVENUE SOURCES**

The following is a schedule of the School's State revenue:

Source	Amount
<i>STATE:</i>	
Florida Education Finance Program	\$ 161,146
Class Size Reduction	43,981
Vocational	21,727
ESE Guaranteed Allocation	20,668
Supplementary Academic Instruction	10,821
Teacher Salary Allocation	7,967
Instructional Materials	3,641
Transportation	1,864
Florida Teachers' Lead Program	1,400
Safe School	1,161
School Improvement	237
Total State Revenue	<u>\$ 274,613</u>

As provided in the charter school contract, the District has charged the School an administrative fee of \$13,648.

Accounting policies relating to certain State revenue sources are described in Note 1.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2014**

**10. OPERATING AGREEMENTS**

**Management Agreement** – The School entered into a management agreement for the period July 1, 2013, to June 30, 2018, with Newpoint Education Partners, LLC (the “Company”). Thereafter the agreement will automatically renew for additional, successive five (5) year terms unless one party notifies the other party at least six (6) months prior to the expiration of the then-current term of its intention not to renew the agreement. The contract calls for the Company to be responsible and accountable to the School Board for the administration, operation and performance of the School in accordance with the School’s contract, the statement of mission and purpose and the laws of the State of Florida. The agreement includes various other responsibilities of the Company involving school operations and reporting requirements. The contract provides for an Educational Model Development fee defined as the sum of any grants intended to cover start-up costs of the School to the extent permitted by the terms of such grants, which shall be non-refundable and deemed fully earned when paid. The contract further provides for a continuing fee defined as 18 percent of the School’s qualified gross revenues, less the amount of any outstanding default costs and expenses. Qualified gross revenues shall mean revenues and income received by the School from Basic State Funding, FEFP Funding, Special Education Funding, Class Size Funding, Safety Funding, and income sources provided by state, federal and local law and/or obtained through the Company’s efforts.

Under this contract, the School incurred \$46,720 of expenses for the 2013-14 fiscal year.

**Professional Accounting Services Company** – The School has a contract with a professional accounting services company which provides accounting and financial services and other assistance to the School at a fixed percentage (3%) of the net FEFP revenue collected from the District. Approximately \$7,138 was paid for these professional services during the fiscal year. The contract may be cancelled by either party with 30 days advance notice.

**11. RELATED PARTY TRANSACTIONS**

During the current fiscal year, San Jose Preparatory High School made payments for expenditures on behalf of San Jose Academy, a charter school under the same charter-holder. As of June 30, 2014, \$118,034 is due from San Jose Academy for these expenditures.

The School’s management company, Newpoint Education Partners, LLC, loaned the School \$152,280 as of June 30, 2014, as reported on the accompanying balance sheet – governmental funds to fund operations of the School. Loan disclosures under this agreement are disclosed in Note 6.

Newpoint Education Partners, LLC, loaned the School \$10,000 on June 30, 2014, to cover costs of operations as shown as Note Payable on the School’s Statement of Net Position. Note disclosures under this agreement are disclosed in Note 7.

During the current fiscal year, the School shared its facilities with San Jose Academy. Rent paid by the School for the 2013-14 fiscal year totaled \$37,949. A lease exists between River City Education Organization, Inc. and American Charter Development, LLC for this shared facility.

**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2014**

**12. RISK MANAGEMENT PROGRAMS**

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the School carries commercial insurance. There have been no significant reductions in insurance coverage and settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

**13. COMMITMENTS AND CONTINGENT LIABILITIES**

The School participates in state grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies, therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivables at June 30, 2014, may be impaired.

In the opinion of the School, there are no significant liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

**14. FUNDING AND CREDIT CONCENTRATIONS**

The School receives substantially all of its support and revenue from federal, state and local funding sources, passed through the District, in the form of performance and budget based contracts. Continuing operation of the School is greatly dependent upon the continued support of these governmental agencies.

**15. LEGAL MATTERS**

In the normal course of conducting its operations, the School occasionally becomes party to various legal actions and proceedings. The School has no legal actions or pending proceedings in progress.

**SAN JOSE PREPARATORY HIGH SCHOOL**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF DUVAL COUNTY, FLORIDA**

**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND & MAJOR SPECIAL REVENUE FUND - (UNAUDITED)**  
*For the Fiscal Year Ended June 30, 2014*

	General Fund				Major Special Revenue Fund			
	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)
<b>Revenues:</b>								
Intergovernmental:								
Federal Through State and Local	\$ -	\$ -	\$ -	\$ -	\$ 176,595	\$ 219,712	\$ 219,712	\$ -
State Sources	289,858	274,613	274,613	-	-	-	-	-
Local and Other	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>289,858</b>	<b>274,613</b>	<b>274,613</b>	<b>-</b>	<b>176,595</b>	<b>219,712</b>	<b>219,712</b>	<b>-</b>
<b>Expenditures:</b>								
Current - Education:								
Instruction	179,130	116,119	116,119	-	135,385	139,188	139,188	-
Instructional Staff Training	1,925	7	7	-	1,595	6,419	6,419	-
Instructional-Related Technology	46,203	13,628	13,628	-	30,000	44,457	44,457	-
Board of Education	65,473	61,443	61,443	-	-	-	-	-
General Administration	-	-	-	-	1,615	2,013	2,013	-
School Administration	110,860	56,768	56,768	-	-	1,400	1,400	-
Facilities Acquisition & Construction	63,000	38,582	38,582	-	-	-	-	-
Fiscal Services	7,871	7,320	7,320	-	-	-	-	-
Food Services	-	340	340	-	-	-	-	-
Central Services	-	-	-	-	-	17,574	17,574	-
Pupil Transportation	2,324	1,080	1,080	-	-	-	-	-
Operation of Plant	32,426	20,124	20,124	-	-	-	-	-
Maintenance of Plant	2,624	2,126	2,126	-	-	-	-	-
Fixed Capital Outlay:								
Other Capital Outlay	9,103	4,432	4,432	-	8,000	8,661	8,661	-
Debt Service								
Principal	54,000	54,000	54,000	-	-	-	-	-
<b>Total Expenditures</b>	<b>574,939</b>	<b>375,969</b>	<b>375,969</b>	<b>-</b>	<b>176,595</b>	<b>219,712</b>	<b>219,712</b>	<b>-</b>
Excess (Deficiency) of Revenues Over/Under Expenditures	(285,081)	(101,356)	(101,356)	-	-	-	-	-
Other Financing Sources (Uses):								
Proceeds from Collateralized Borrowing	101,400	101,400	101,400	-	-	-	-	-
Proceeds from Long Term Loan	187,000	10,000	10,000	-	-	-	-	-
Total Other Financing Sources (Uses)	288,400	111,400	111,400	-	-	-	-	-
Net Changes in Fund Balances	3,319	10,044	10,044	-	-	-	-	-
Fund Balances, July 1, 2013	-	-	-	-	-	-	-	-
<b>Fund Balances, June 30, 2014</b>	<b>\$ 3,319</b>	<b>\$ 10,044</b>	<b>\$ 10,044</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

See Independent Auditor's Report

**SAN JOSE PREPARATORY HIGH SCHOOL**  
**(A CHARTER SCHOOL UNDER RIVER CITY EDUCATION ORGANIZATION, INC.)**  
A Charter School and Component Unit of the District School Board of Duval County, Florida

**NOTE TO REQUIRED SUPPLEMENTARY INFORMATION**  
**June 30, 2014**

**1. BUDGETARY BASIS OF ACCOUNTING**

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g., instruction, pupil personnel services and school administration). Budgets may be amended by resolution at any Board meeting prior to the date for the annual report.

**Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

To the Board of Directors of San Jose Preparatory High School  
(A charter school under River City Education Organization, Inc.),  
a Charter School and Component Unit of the  
District School Board of Duval County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of San Jose Preparatory High School ("School"), a charter school under River City Education Organization, Inc. and component unit of the District School Board of Duval County, Florida, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated September 8, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

Handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, professional style.

September 8, 2014  
Tampa, Florida

**Management Letter as Required by Rules of the Florida Auditor General,  
Chapter 10.850, Florida Statutes, *Charter School Audits***

To the Board of Directors of San Jose Preparatory High School  
(A charter school under River City Education Organization, Inc.),  
a Charter School and Component Unit of the  
District School Board of Duval County, Florida

**Report on the Financial Statements**

We have audited the financial statements of the San Jose Preparatory High School (“School”), a charter school under River City Education Organization, Inc. and a component unit of the District School Board of Duval County, Florida, as of and for the fiscal year ended June 30, 2014, and have issued our report thereon dated September 8, 2014.

**Auditor’s Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Other Reporting Required by *Government Auditing Standards***

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedule, which are dated September 8, 2014, should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. This is the School’s first audit and therefore, there were no prior audit findings.

**Financial Condition**

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require that we apply appropriate procedures to determine whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.



Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, require that we apply financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

### **Transparency**

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that we apply appropriate procedures to determine whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

### **Other Matters**

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Section 10.854(1)(e)5, Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is San Jose Preparatory High School.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

A handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, flowing style.

September 8, 2014  
Tampa, Florida